

Machinery Breakdown Claim Form

Please return completed form to your JLT office:

- | | | |
|--|--------------------|----------------------------------|
| <input type="checkbox"/> Jardine Lloyd Thompson Pty Ltd
GPO Box 1693
ADELAIDE SA 5001 | Telephone:
Fax: | (08) 8418 0288
(08) 8223 6903 |
| <input type="checkbox"/> Australian Broking & Risk Services
PO Box 197
Rundle Mall
ADELAIDE SA 5000 | Telephone:
Fax: | (08) 8418 0250
(08) 8359 2877 |
| <input type="checkbox"/> Australian Insurance Brokers
PO Box 3290
Rundle Mall
ADELAIDE SA 5000 | Telephone:
Fax: | (08) 8418 0260
(08) 8418 0278 |
| <input type="checkbox"/> Jardine Lloyd Thompson Pty Ltd
PO Box 925
ALBURY NSW 2640 | Telephone:
Fax: | (02) 6021 5133
(02) 6021 5581 |
| <input type="checkbox"/> Jardine Lloyd Thompson Pty Ltd
GPO Box 741
BRISBANE QLD 4001 | Telephone:
Fax: | (07) 3246 7555
(07) 3246 7590 |
| <input type="checkbox"/> Jardine Lloyd Thompson Pty Ltd
PO Box 115
CAIRNS QLD 4870 | Telephone:
Fax: | (07) 4031 5299
(07) 4031 5062 |
| <input type="checkbox"/> Jardine Lloyd Thompson Pty Ltd
2A Pearson Street
LAMBTON NSW 2299 | Telephone:
Fax: | (02) 4956 1377
(02) 4956 1441 |
| <input type="checkbox"/> Jardine Lloyd Thompson Pty Ltd
Level 15, 500 Collins Street
MELBOURNE VIC 3000 | Telephone:
Fax: | (03) 9613 1415
(03) 9614 3600 |
| <input type="checkbox"/> Jardine Lloyd Thompson Pty Ltd
GPO Box E201
PERTH WA 6841 | Telephone:
Fax: | (08) 9426 0444
(08) 9426 0999 |
| <input type="checkbox"/> Jardine Lloyd Thompson Pty Ltd
PO Box H25
Australia Square
SYDNEY NSW 1215 | Telephone:
Fax: | (02) 9290 8000
(02) 9299 7280 |
| <input type="checkbox"/> Jardine Lloyd Thompson Pty Ltd
PO Box 1720
TOWNSVILLE QLD 4810 | Telephone:
Fax: | (07) 4772 4099
(07) 4721 2362 |



Machinery Breakdown - Claim Form

The Issue of this form is not an admission of Liability

To be completed by the Insured

JLT Contact/Ref Insurer Policy No. Excess

INSURED'S DETAILS

1. Name of Insured
2. Postal Address
 Postcode
3. Contact Name Telephone No.
Facsimile No. E-mail address:
4. If more than one named insured is claiming for this loss, please answer this question for each insured on a separate page
 - (a) Are you registered for GST purposes? (Tick box applicable) YES NO
 - (b) If YES, what is your Australian Business Number (ABN)?
 - (c) Have you claimed or are you entitled to claim an Input Tax Credit (ITC) on your monthly or quarterly Business Activity Statement to the Australian Taxation Office in respect to the GST paid on the insurance policy under which this claim is being made? Yes No
 - (d) If YES, what percentage of the GST did you claim or are you entitled to claim? %
(if the GST paid and your ITC entitlements are the same amount, the answer to this question is 100%)

NB: Insurers cannot settle your claim without the above information and, if you fail to advise the availability of an ITC or understate its availability, you may have a liability to pay tax on the claim payment. If you have any queries, please see your tax adviser

LOSS OR DAMAGE DETAILS

5. Date of Damage
6. Type and make of Appliance
7. If refrigerator, state whether open or sealed unit
8. What is motor driving?
9. Date of purchase
10. New or second-hand?
11. Is it under guarantee?
12. Is it subject of a Hire Purchase Agreement?
13. Where can the damaged motor be inspected?
14. If you are registered for GST purposes, what percentage of the GST paid for the repairs or replacement are you entitled to claim as an ITC (if the GST paid and your ITC entitlement are the same amount, the answer to this is 100%)

REPAIR DETAILS

15. Is the damage repairable?

Yes State the estimated cost of repairs \$

No State the amount being claimed \$
AND ignore the remaining questions in this panel

16. Was a quotation obtained?

No Yes If so, was it Verbal Written (attach copy)

17. Details of repairer

Name

Telephone No

Contact

18. Have repairs commenced?

No Yes If so, start date commenced

Date / /

Name of authorising person

19. Indicate whether repairs will entail:

Penalty rates for overtime, night, holiday or shift work Express charges or airfreight of parts

20. Have any temporary repairs been made?

No Yes Describe the repairs

Cost: \$

21. Is any additional work, other than the repairs as a result of damage, being completed while the plant is down?

No Yes Describe the other repair work

Cost: \$

22. Have you paid the repair account?

Yes No

DECLARATION

I declare that to the best of my knowledge and belief the information in this form is true and correct and I have not withheld any relevant information.

Signature of Insured or person with authority to sign for or on behalf of the Insured

Date:

THE REPORT ON THE FOLLOWING PAGE MUST BE COMPLETED AND SIGNED BY THE ELECTRICAL REPAIRER

Machinery breakdown – Repairers Report

To be completed by the Repairer

1. Name of Customer			
2. Make of Motor		H.P. <input style="border: 1px solid black; width: 40px;" type="text"/>	Serial No. <input style="border: 1px solid black; width: 150px;" type="text"/>
3. Type of Appliance			Age <input style="border: 1px solid black; width: 60px;" type="text"/>
4. Details of damage			
5. Cause of damage			

DETAILS OF REPAIRS AND SERVICE CHARGES

Please indicate (yes/no) whether destruction or damage to any part or parts of the electrical machines, installations or apparatus was caused by the actual burning out of such part or parts by the electric current therein. N.B. Open circuits, worn or damaged bearings or any other mechanical faults are not covered by this insurance.

	YES/NO	\$
MOTOR REPAIRS (NON-SEALED UNITS)		
Windings or Stator	<input type="text"/>	<input type="text"/>
Windings or Rotor or Amature	<input type="text"/>	<input type="text"/>
Brushes	<input type="text"/>	<input type="text"/>
Switch gear	<input type="text"/>	<input type="text"/>
Bearings (give details and reason for same)	<input type="text"/>	<input type="text"/>
SEALED UNITS		
Motor Repairs	<input type="text"/>	<input type="text"/>
Compressor Repairs (If replacement unit fitted state allowance on old unit)	<input type="text"/>	<input type="text"/>
Auxiliary Fan	<input type="text"/>	<input type="text"/>
Electrical Controls	<input type="text"/>	<input type="text"/>
Flushing and recharging with refrigerant	<input type="text"/>	<input type="text"/>
Auxiliary Equipment	<input type="text"/>	<input type="text"/>
ALL UNITS		
Other Repairs	<input type="text"/>	<input type="text"/>
Removal and Reinstallation	<input type="text"/>	<input type="text"/>
Hire of Loan Motor including installation and removal	<input type="text"/>	<input type="text"/>
Details of Overtime Costs	<input type="text"/>	<input type="text"/>
Transport Costs	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	<input type="text"/>

Signature:

Date:



COLLECTION STATEMENT UNDER PRIVACY ACT 1988

In accordance with the Privacy Act 1988 (and subsequent amendments), we, Jardine Lloyd Thompson Pty Ltd (and our subsidiaries and related entities) (JLT) draw your attention to the following:

- We may collect personal information about you in connection with our services.
- We collect the information principally for the purpose of approaching the (re)insurance market, placing insurance, assessing and advising you on your insurance needs, claims handling or risk management (depending on your requirements). Other purposes include providing you with information about other JLT products or services. If you are proposing for or renewing insurance, the information is required pursuant to your duty of disclosure under the Insurance Contracts Act 1984, the Marine Insurance Act 1909 or at common law.
- The information we collect may be disclosed to third parties including but not limited to (re)insurers, insurance intermediaries, service providers, finance providers, advisers, agents and JLT related Group companies.
- By providing the information requested in this document you agree to us collecting, using and disclosing your personal information as outlined in this Collection Statement.
- If you do not provide all or part of the information requested, we may be unable to process your application or provide other required services, your application for insurance may be declined or you may prejudice your insurance cover.
- You have the right to request access to, and correct, any personal information that we hold about you, subject to the provisions of the Privacy Act 1988.
- To assist us in maintaining correct records we ask you to inform us of any changes in your personal information provided, as they occur.
- If you provide us with personal information about other individuals, you must ensure that those persons have been made aware of the above matters. Where the information collected relates to health, criminal record or other sensitive information as defined in the Privacy Act 1988, you must obtain any necessary consents from the person concerned.
- Our Privacy Policy can be made available on request or can be accessed on our website (www.jlta.com.au).
- For further information contact your account executive or the JLT Privacy Officer:
Jardine Lloyd Thompson Pty Ltd, 66 Clarence Street, SYDNEY NSW 2000
Telephone: (02) 9290 8000