

# Commercial Hull Claim form



## Notes:

The issue of this claim form is not an admission of liability on our part. All questions must be fully answered in either black or blue pen. Please print clearly and tick (✓) appropriate boxes to indicate 'YES' or 'NO' answers. Please continue on a separate sheet of paper if necessary.

Policy number

Claim number

### Section 1 – Details of insured

Name of insured

Address

	State	Postcode
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Vessel name

Are you a GST registered company?

No  Yes

ABN

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Will you claim a 100% input tax credit on the GST in your insurance premium?

No  Yes

If no, what percentage will you be claiming?

	%
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### Settlement payment option

Direct credit  Cheque

Account name

Bank

BSB

Account number

### For survey purposes

Contact name

Contact telephone number

Fax number

Email address

### Section 2 – Details of incident

1. Date  /  /  Time  am / pm

2. Where did the incident occur?

3. What happened?

**Section 2 – Details of incident (continued)**

4. For what purpose was the vessel being used?


5. Speed at time of incident

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6. Conditions:

Visibility	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Very poor
Water	<input type="checkbox"/>	Calm	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Rough
Wind	<input type="checkbox"/>	Under 15	<input type="checkbox"/>	15 – 29	<input type="checkbox"/>	Over 40 knots
	<input type="checkbox"/>	30 – 40	<input type="checkbox"/>	Over 40 knots		

7. (a) Name of the person operating the vessel?

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(b) Relationship to insured?

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(c) Is this person the usual master?

No  Yes

If no, (i) why was this person operating the vessel?

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(ii) please provide details of their qualifications / experience


(d) Is it alleged that any person involved in the accident was under the influence of liquor or a drug?

No  Yes  If yes, provide details


8. (a) If any salvage service has been rendered, please advise

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(i) Name(s) of owner(s) of towing vessel

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(ii) Address

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	State	Postcode
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(iii) Contact telephone number(s)

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**Section 2 – Details of incident (continued)**

(b) Name of vessel

(c) Towed from

Towed to

(d) Duration – commenced

Duration – finished

(e) Distance of tow

(f) Amount claimed / agreement made

9. Is your vessel required to be in survey with a governmental authority?

No  Yes  If yes, please attach a copy of your current certificate

10. Has the loss / damage been reported to the appropriate authorities?

No  Yes

If no, please advise reason

If yes, please advise

Location of office

Date advised

Name of person advised

11. Did you use an accident and incident report?

No  Yes  If yes, please attach a copy

**Section 3 – Details of loss or damage**

1. Please give full details of the damage to the insured vessel

2. Has an estimate for the cost of repairs been obtained?

No  Yes  If yes, amount

From whom?

3. Please attach to this claim form

4. What action, if any, has been taken to minimise loss / damage or liability?

**Section 4 – Witnesses**

**It is important that names and addresses be obtained (attach separate sheet if necessary).**

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1. How many crew were on board the vessel at the time of the incident?

(i) Name(s)

(ii) Address(es) and contact telephone number(s)

2. Independent witnesses

3. Did a Local Authority, Harbour Officer or other Official witness the accident or take particulars?

No

Yes

**Section 5 – Details of theft**

1. Description of items stolen

2. Was there evidence of forcible entry or removal?

No

Yes

At which Police Station was the theft reported?

Date

/  /

**N.B. All thefts must be reported to the Police Authorities. Attach Police complaint acknowledgment form.**

**Section 6 – Third party damage (personal and/or property)**

1. Give full details of injury and/or damage to other people or property

2. Provide name and address and contact telephone number of the owner of the other vessel or property

3. Have you received any claim or demand from a third party?

No

Yes

**N.B. IF A CLAIM HAS BEEN RECEIVED FROM A THIRD PARTY, kindly contact us immediately so that we may assist you in responding. Under no circumstances should you ever admit liability.**

4. In your opinion, was another boat at fault?

No

Yes  If yes, please give reason

## Section 7 – Other insurance

1. Do you hold more than one policy insuring you in respect of this incident?

No  Yes  If yes, please give details

## Section 8 – Important notice

1. Do you hold more than one policy insuring you in respect of this incident?

- Quotation for replacement / repairs
- Accident / incident report
- Police complaint acknowledgment form
- Any other documents that you think may assist us in understanding your claim

## Section 9 – Privacy statement

AAI Limited trading as Vero Insurance is the insurer and issuer of your commercial insurance product, and is a member of the Suncorp Group, which we'll refer to simply as "the Group".

### Why do we collect personal information?

Personal information is information or an opinion about an identified individual or an individual who is reasonably identifiable. We collect personal information so that we can:

- ▼ identify you and conduct appropriate checks;
- ▼ understand your requirements and provide you with a product or service;
- ▼ set up, administer and manage our products and services and systems, including the management and administration of underwriting and claims;
- ▼ assess and investigate any claims you make under one or more of our products;
- ▼ manage, train and develop our employees and representatives;
- ▼ manage complaints and disputes, and report to dispute resolution bodies; and
- ▼ get a better understanding of you, your needs, your behaviours and how you interact with us, so we can engage in product and service research, development and business strategy including managing the delivery of our services and products via the ways we communicate with you.

### What happens if you don't give us your personal information?

If we ask for your personal information and you don't give it to us, we may not be able to provide you with any, some, or all of the features of our products or services.

### How we handle your personal information

We collect your personal information directly from you and, in some cases, from other people or organisations. We also provide your personal information to other related companies in the Group, and they may disclose or use your personal information for the purposes described in 'Why do we collect personal information?' in relation to products and services they may provide to you. They may also use your personal information to help them provide products and services to other customers, but they'll never disclose your personal information to another customer without your consent.

Under various laws we will be (or may be) authorised or required to collect your personal information. These laws include the Anti-Money Laundering and Counter-Terrorism Financing Act 2006, Personal Property Securities Act 2009, Corporations Act 2001, Autonomous Sanctions Act 2011, Income Tax Assessment Act 1997, Income Tax Assessment Act 1936, Income Tax Regulations 1936, Tax Administration Act 1953, Tax Administration Regulations 1976, A New Tax System (Goods and Services Tax) Act 1999 and the Australian Securities and Investments Commission Act 2001, as those laws are amended and includes any associated regulations.

We will use and disclose your personal information for the purposes we collected it as well as purposes that are related, where you would reasonably expect us to. We may disclose your personal information to and/or collect your personal information from:

- ▼ other companies within the Group and other trading divisions or departments within the same company (please see our Group Privacy Policy for a list of brands/companies);
- ▼ any of our Group joint ventures where authorised or required;
- ▼ customer, product, business or strategic research and development organisations;
- ▼ data warehouse, strategic learning organisations, data partners, analytic consultants;
- ▼ social media and other virtual communities and networks where people create, share or exchange information;
- ▼ publicly available sources of information;
- ▼ clubs, associations, member loyalty or rewards programs and other industry relevant organisations;

- ▼ a third party that we've contracted to provide financial services, financial products or administrative services – for example:
  - ▼ information technology providers,
  - ▼ administration or business management services, consultancy firms, auditors and business management consultants,
  - ▼ marketing agencies and other marketing service providers,
  - ▼ claims management service providers
  - ▼ print/mail/digital service providers, and
  - ▼ imaging and document management services;
- ▼ any intermediaries, including your agent, adviser, a broker, representative or person acting on your behalf, other Australian Financial Services Licensee or our authorised representatives, advisers and our agents;
- ▼ a third party claimant or witnesses in a claim;
- ▼ accounting or finance professionals and advisers;
- ▼ government, statutory or regulatory bodies and enforcement bodies;
- ▼ policy or product holders or others who are authorised or noted on the policy as having a legal interest, including where you are an insured person but not the policy or product holder;
- ▼ in the case of a relationship with a corporate partner such as a bank or a credit union, the corporate partner and any new incoming insurer;
- ▼ the Financial Ombudsman Service or any other external dispute resolution body;
- ▼ credit reporting agencies;
- ▼ other insurers, reinsurers, insurance investigators and claims or insurance reference services, loss assessors, financiers;
- ▼ legal and any other professional advisers or consultants;
- ▼ hospitals and, medical, health or wellbeing professionals;
- ▼ debt collection agencies;
- ▼ any other organisation or person, where you've asked them to provide your personal information to us or asked us to obtain personal information from them, eg your mother.

We'll use a variety of methods to collect your personal information from, and disclose your personal information to, these persons or organisations, including written forms, telephone calls and via electronic delivery. We may collect and disclose your personal information to these persons and organisations during the information life cycle, regularly, or on an ad hoc basis, depending on the purpose of collection.

### Overseas disclosure

Sometimes, we need to provide your personal information to – or get personal information about you from – persons or organisations located overseas, for the same purposes as in 'Why do we collect personal information?'

The complete list of countries is contained in our Group Privacy Policy, which can be accessed at [www.vero.com.au/privacy](http://www.vero.com.au/privacy), or you can call us for a copy.

From time to time, we may need to disclose your personal information to, and collect your personal information from, other countries not on this list. Nevertheless, we will always disclose and collect your personal information in accordance with privacy laws.

### How to access and correct your personal information or make a complaint

You have the right to access and correct your personal information held by us and you can find information about how to do this in the Suncorp Group Privacy Policy.

The Policy also includes information about how you can complain about a breach of the Australian Privacy Principles and how we'll deal with such a complaint. You can get a copy of the Suncorp Group Privacy Policy. Please use the contact details in **Contact Us**.

### Contact us

For more information about our privacy practices including accessing or correcting your personal information, making a complaint, or obtaining a list of overseas countries you can:

- ▼ Visit [www.vero.com.au/privacy](http://www.vero.com.au/privacy).
- ▼ Speak to us directly by phoning one of our Sales & Service Consultants on: 1300 888 073 or by
- ▼ Email us at [claims@vero.com.au](mailto:claims@vero.com.au)

### This Privacy Statement is issued by

Vero Insurance, GPO Box 346, Sydney NSW 2001.

### For personal claimants

I consent to:

- ▼ the use of personal information about me for the purposes shown in the Privacy Statement, and
- ▼ the disclosure of personal information about me to, and obtaining personal information from, other parties, including those shown in the Privacy Statement, for any of these purposes.

**For all claimants**

If I have disclosed personal information about any other person, I confirm that I am authorised to:

- ▼ disclose to you personal information about that person and to consent to its use for the purposes shown in the Privacy Statement, and
- ▼ consent to disclosure to, and obtaining of other personal information about that person from, other parties including those shown in the Privacy Statement, for any of these purposes.

**Section 10 – Code of practice**

We have adopted the General Insurance Code of Practice. Please contact us for more information if required.

**Section 11 – Declaration**

I/We declare all the above details are true in every respect to the best of my/our knowledge and belief.

Signature of insured(s) / claimant(s)		Date	/ /
		Date	/ /

**To enable us to promptly deal with your claim, please submit this claim form and available supporting documents as soon as possible. Further documents, should be sent to us when they become available.**

**Please forward the completed claim form and applicable documents to:**

Vero Marine Claims Centre  
GPO Box 346  
Sydney NSW 2001  
Priority Call 1300 664 201  
Facsimile 02 8121 0949  
Email lodgeclaim@vero.com.au